



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

- Mrs. Jane Luke, Chair
- Mrs. Mary B. Bailey
- Mr. Don T. Caffery
- Mrs. Cherie H. Laiche
- Mr. Ken Singleton
- Mrs. Karla Vappie
- Mr. Jason Watson
- Mrs. Lucy R. Watson

Julie W. Champagne, Director

206 Iberia Street
 Franklin, Louisiana 70538-4906
 Phone: 337-828-1624
 Fax: 337-828-2329

St. Mary Parish Library
 Board of Control
 Alex P. Allain Library
 August 2, 2017
 5:00 P.M.
 Minutes

Roll Call: Present: Don T. Caffery, Karla Vappie, Jason Watson, Cherie Laiche, Julie Champagne and Osaria Mouton. Absent: Mary Bailey, Jane Luke and Ken Singleton.

Call to Order: Mr. Watson at 5:00 p.m.

Motion to approve agenda as amended to move Executive Session to before Old Business: Motion by Vappie, Second by Caffery. Motion Carried.

Motion to approve minutes as presented: Motion by Laiche, second by Vappie. Motion Carried.

Motion to move into Executive Session was made by Cherie Laiche, second by Karla Vappie. Motion carried. Board went into Executive Session at 5:10pm.
 Executive session: Discuss Federal Investigation.
 Motion to leave Executive session and return to public meeting was made by Caffery; Second Laiche. Motion carried. Returned to public meeting at 5:45.

Old Business:

Centerville Hours: The Director informed the Board of the decrease in hours for the Centerville Branch. Saturday hours would be removed from the library schedule. The last day for Saturday hours from 9 a.m. to 12 p.m. was August 12th, 2017. Ms. Champagne addressed that the State Library recommended 35 hours for a library the size of Centerville.

Property in Berwick: The family is still waiting for papers from the courthouse. The Director has an appointment with Ryan Baudry tomorrow morning to check the status of the sale. Beth Jones and Trent Bigler have been asked for appraisals.

New Business:

Focus Groups: The Director informed the Board of the focus group results in Berwick. Three to four questions were asked to the community. Questions were asked in regards to personal library experience, individual study, and children interaction at the library. Community members states the prices for faxes, copies, and prints were higher. Longer hours were discussed in the focus group.

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
P. O. Box 556	P. O. Box 556	1325 Belleview Drive	3527 Fourth St.	P. O. Box 185	P. O. Box 57	P. O. Box 309
206 Iberia Street	Amelia, LA	Morgan City, LA	Berwick, LA	Centerville, LA	Patterson, LA	Baldwin, LA
Franklin, LA 70538	70340	70380	70342	70522	70392	70514
337-828-5364	985-631-2262	985-399-9866	985-385-2943	337-836-1717	985-395-2777	337-923-6205



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Bayou Vista Leaks: There is mold and mildew in the Bayou Vista Branch. It is not on state contract, and a declared emergency will last for 45 days. There is currently no idea for shut down or cost. It was decided that they would return to Callais Roofing for assistance.

Mezzanine concerns: The mezzanine concerns revolve around young adults and juveniles leaning too far against the railing. The contractor will be contacted flip the mezzanine fence. The approximate cost for this is \$5,000 - \$12,000.

Security cameras upgrades and installations: There is a concern for installing security cameras for all branches including upgrades to Franklin and Patterson. There is a state contract for upgrades and new cameras; these installations will be located near the money, circulation desks, and manager's office. There will also be a camera near the time clock to prevent time card fraud. Staff will be notified of this development during staff training, and they will be told to refrain from informing patrons of the additional cameras.

Directors Report: The Summer Reading Program was a success including the Boys & Girls S.T.E.A.M. activities. The attendance was approximately the same. On October 9th, there will be the Support Staff Conference in Shreveport, Louisiana. It is \$40.00 - \$60.00 a person, and this will be LA convergence. In regards to comp time, there will be time off at the end of the day for those who attended. The mezzanine incident with the youth will be kept on record.

Motion to adjourn: Mrs. Vappie. Second: Mr. Caffery. Motion carried. Meeting adjourned at 7:15.

The next meeting would be on October 4th, 2017.

Respectfully submitted,

Julie Champagne,
Secretary

Jane Luke,
Chair

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